

**ANNEXURE I**

**Format to be submitted by listed entity on quarterly basis**

1. Name of Listed Entity - Harita Seating Systems Limited  
 2. Quarter ending - 31-Dec-2019

**i. Composition of Board Of Director**

| TITLE | NAME OF THE DIRECTOR | CATEGORY   | DATE OF APPOINTMENT | DATE OF CESSATION | TENURE (Months) | NUMBER OF MEMBERSHIPS IN AUDIT/STAKEHOLDER COMMITTEE(S) INCLUDING THIS LISTED ENTRY | NO. OF DIRECTORSHIP IN LISTED ENTITIES INCLUDING THIS LISTED ENTRY | NO. OF POST OF CHAIRPERSON IN AUDIT/STAKEHOLDER COMMITTEE HELD IN LISTED ENTITIES INCLUDING THIS LISTED ENTITY |
|-------|----------------------|--|---------------------|-------------------|-----------------|---|--|--|
| Mr.   | H Lakshmanan         | Independent Director, Chairperson & Non-Executive Director | 06-AUG-2019         | -                 | 36              | 4   | 1  | 2  |
| Mr.   | S I Jaffar Ali       | Independent Director                                       | 06-AUG-2019         | -                 | 36              | 3   | 1  | 0  |
| Mr.   | C N Prasad           | Independent Director                                       | 06-AUG-2019         | -                 | 36              | 2   | 1  | 0  |
| Mr.   | L Bhadri             | Independent Director                                       | 13-OCT-2018         | -                 | 36              | 4   | 1  | 0  |
| Mr.   | Martin Grammer       | Non-Executive Director                                     | 21-JAN-2004         | -                 | -               | 0   | 0  | 0  |
| Ms.   | Sasikala Varadachari | Independent Director                                       | 22-MAR-2019         | -                 | 36              | 1   | 2  | 0  |

|   |     |
|---|-----|
| Company Remarks                             |     |
| Whether Regular chairperson appointed       | Yes |
| Whether Chairperson is related to MD or CEO | No  |





**ii. Composition of Committees**

**a. Audit Committee**

| <i>Sr. No.</i> | <i>Name of the Director</i> | <i>Category</i> | <i>Chairperson/Membership</i> | <i>Appointment Date</i> | <i>Cessation Date</i> |
|----------------|-----------------------------|-----------------|-------------------------------|-------------------------|-----------------------|
| 1              | C N Prasad                  | ID              | Member                        | 23-Apr-2008             |                       |
| 2              | S I Jaffar Ali              | ID              | Member                        | 22-Jan-2003             |                       |
| 3              | H Lakshmanan                | ID,C & NED      | Chairperson                   | 22-Jan-2003             |                       |

|   |     |
|---|-----|
| Company Remarks                         |     |
| Whether Permanent chairperson appointed | Yes |

**b. Stakeholders Relationship Committee**

| <i>Sr. No.</i> | <i>Name of the Director</i> | <i>Category</i> | <i>Chairperson/Membership</i> | <i>Appointment Date</i> | <i>Cessation Date</i> |
|----------------|-----------------------------|-----------------|-------------------------------|-------------------------|-----------------------|
| 1              | C N Prasad                  | ID              | Member                        | 23-Apr-2008             |                       |
| 2              | H Lakshmanan                | ID,C & NED      | Chairperson                   | 17-Apr-1997             |                       |
| 3              | S I Jaffar Ali              | ID              | Member                        | 17-Apr-1997             |                       |

|   |     |
|---|-----|
| Company Remarks                         |     |
| Whether Permanent chairperson appointed | Yes |

**c. Risk Management Committee**

| <i>Sr. No.</i> | <i>Name of the Director</i> | <i>Category</i> | <i>Chairperson/Membership</i> | <i>Appointment Date</i> | <i>Cessation Date</i> |
|----------------|-----------------------------|-----------------|-------------------------------|-------------------------|-----------------------|
|----------------|-----------------------------|-----------------|-------------------------------|-------------------------|-----------------------|

|   |  |
|---|--|
| Company Remarks                         |  |
| Whether Permanent chairperson appointed |  |



**d. Nomination and Remuneration Committee**

| Sr. No. | Name of the Director | Category   | Chairperson/Membership | Appointment Date | Cessation Date |
|---------|----------------------|------------|------------------------|------------------|----------------|
| 1       | C N Prasad           | ID         | Chairperson            | 10-Jul-2009      |                |
| 2       | S I Jaffar Ali       | ID         | Member                 | 10-Jul-2009      |                |
| 3       | H Lakshmanan         | ID,C & NED | Member                 | 10-Jul-2009      |                |

|   |     |
|---|-----|
| Company Remarks                         |     |
| Whether Permanent chairperson appointed | Yes |

**iii. Meeting of Board of Directors**

| Date(s) of Meeting (if any) in the previous quarter | Date(s) of Meeting (if any) in the relevant quarter | Whether requirement of Quorum met | Number of Directors present | Number of Independent Directors present |
|---|---|-----------------------------------|-----------------------------|---|
| 13-Aug-2019   | 07-Nov-2019   | Yes                               | 6                           | 6                                       |
|   |   |                                   |                             |   |

|   |    |
|---|----|
| Company Remarks   |    |
| Maximum gap between any two consecutive (in number of days) | 85 |



iv. Meeting of Committees

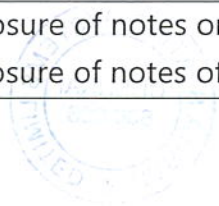
| Name of the Committee | Date(s) of meeting during of the committee in the previous quarter | Date(s) of meeting of the committee in the relevant quarter | Whether requirement of Quorum met (Yes/No) | Number of Directors present | Number of independent directors present |
|-----------------------|--|---|--|-----------------------------|---|
| Audit Committee       | 13-Aug-2019  | 07-Nov-2019   | Yes  | 3                           | 3                                       |

|  |    |
|--|----|
| Company Remarks  |    |
| Maximum gap between any two consecutive (in number of days) [Only for Audit Committee] | 85 |

v. Related Party Transactions

| Subject  | Compliance status (Yes/No/NA) | Remark |
|--|-------------------------------|--------|
| Whether prior approval of audit committee obtained   | Yes                           |        |
| Whether shareholder approval obtained for material RPT   | Not Applicable                |        |
| Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee | Yes                           |        |

|   |  |
|---|--|
| Disclosure of notes on related party transactions and<br>Disclosure of notes of material related party transactions |  |
|---|--|



## VI. Affirmations

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
  - a. Audit Committee - **Yes**
  - b. Nomination & remuneration committee - **Yes**
  - c. Stakeholders relationship committee - **Yes**
  - d. Risk management committee (applicable to the top 100 listed entities) - **Not applicable**
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- **Yes**
5. a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. - **Yes**  
b. Any comments/observations/advice of Board of Directors may be mentioned here:

**This report will be placed before the directors at the ensuing board meeting. The report submitted in the previous quarter has been placed before the Board of Directors at their meeting held on 7<sup>th</sup> November 2019 and was taken on record.**

Name : N Iswarya Lakshmi  
Designation : Company Secretary

*N Iswarya Lakshmi*

