

Dear Shareholders,

**CONFIRMATION OF "E-MAIL ID" BY THE SHAREHOLDERS FOR RECEIVING DOCUMENTS THROUGH ELECTRONIC MODE**

As you may be aware, the Ministry of Corporate Affairs (MCA) has taken a Green Initiative to promote paperless compliance by the companies, keeping in view the benefit, that will accrue to the society at large through reduction in paper consumption and contribution towards a Greener Environment.

MCA has issued circulars vide nos. 17/2011 dated: 21.04.2011 and 18/2011 dated 29.04.2011, clarifying that service of notices / documents to shareholders can be made by electronic mode, provided the Company has obtained the e-mail addresses of the shareholders.

This will also ensure prompt receipt of communication and avoid loss in postal transit.

The Company would like to avail this opportunity for sending the notices / annual reports / other documents to the shareholders in the electronic mode including annual report to the email address already registered and available –

- (i) in the records of depositories, which have been made available to the Company by them; or
- (ii) in the records of Share Transfer Agent (STA) of the Company namely Sundaram-Clayton Limited.

Shareholders are therefore requested to note the following:

- To update change of email address with the STA or with the Company or with their depositories, from time to time, for receiving the future communication on any other email address;
- To note that those documents will also be available on the Company's website [www.haritaseating.com](http://www.haritaseating.com) for downloading by the shareholders;
- To note that physical copies of the documents will also be available at the Registered office of the Company at No.29 Haddows Road, Chennai 600 006, for inspection during office hours; and
- To note that shareholders are also entitled to be furnished, free of cost, a printed copy of the Notices / Annual Reports etc., of the Company, upon receipt of a requisition from you, at any time.

We are sure you would appreciate the "Green Initiative" taken by MCA and your company's desire to participate in such initiatives.

We hope that as a responsible citizen supporting such moves by the Government, you will also make the Company as one among the pioneers in this green initiative and make it successful.

Place: Chennai

Date : 23.05.2011

For Harita Seating Systems Limited

N Iswarya Lakshmi  
Company Secretary